

Town of Arlington
Office of the Town Clerk
Massachusetts Avenue
Arlington, MA 02476



Tel: 781-316-3070
Fax: 781-316-3079

Filing an Intention of Marriage

Thank you for your inquiry for marriage intentions here in Arlington. The Marriage Intention is a legal document and must be completed accurately. Please review the instructions carefully – errors can take time to correct and delay the proceedings.

1. Complete the forms and bring them in person to the Clerk's Office
 - Download and complete by hand (please print neatly), or
 - Use the fillable form on your computer and print, or
 - Request a copy in the mail
 - Do not sign the forms until you are in the office
2. Both parties sign the forms in person at the Town Clerk's Office
 - We will administer an oath
 - Fee is \$30 to issue the license
 - There is a 3-day waiting period after signing the Marriage Intention
 - Please bring ID
3. Collect your license
 - The license must be signed by your solemnizer/officiant
 - You must be married within 60 days
 - Returned the signed license to our office and we will register the marriage
 - You can request a copy of the Marriage License (\$10 in person, \$12 by mail)

A few things to keep in mind while filling the forms out:

- Party A and Party B must stay consistent throughout all **three** pages
- Use black ink only
- Dates and cities written out – no abbreviations
- Names must be written out (first, middle, and last) with no initials (this includes parents' names as well)
- Please attempt to be as clear and legible as possible
- Please leave signature portion at the bottom **blank**

Don't hesitate to reach out if you should have any additional questions!
Please contact jweber@town.arlington.ma.us

Office Hours: Mon-Wed: 8-4pm, Thursday: 8-7pm, Friday: 8-12pm